

Management research report

Standards moderation checklist for centres



Please complete this form to confirm that all the documents listed below are enclosed.
 The form should be sent with your MRR samples to Farhana Chowdhury, Quality Assurance department, 151 The Broadway, Wimbledon, SW19 1JQ.

Name of centre	
Programme title (s)	
Programme leader	
Submit by	
Cohort start date (Not applicable to PAC)	

<i>Please tick</i>	Centre	QA team
Report sample for each approved programme and for each approved location. Each sample should include one report from each of the following grades: <ul style="list-style-type: none"> • Distinction - with student feedback • Merit – with student feedback • Pass (the lowest Pass report is required) – with student feedback If there are no Distinction or Merit graded reports please send the highest graded Pass If there are only Pass graded reports please send a representative sample of 3 reports (one from the top, middle and bottom of the range)		
Management Research Report/Dissertation marks matrix covering students for the previous 12 months		
Centre ‘brief’ on Management Research Report process, including the local pass mark and grading criteria		
Evidence of second marking and/or internal moderation/verification External Examiner reports (identify name of examiner)		
Cohort results, analysis and commentary		

I confirm that I have enclosed the additional information and/or given an explanation of items to follow at a later date.

Signed Dated:

Contact e-mail address.....

If you have any queries or need to confirm any details, please contact Farhana Chowdhury in the Educational Quality Assurance department on 020 8612 6526 or f.chowdhury@cipd.co.uk