SEPA Core Direct Debit Mandate

Specify payment frequency
☐ Annual ☐ Instalments basis

Mandate reference: C I P D
To be completed by the creditor

By signing this mandate form,
you authorise (A) CIPD
to send instructions to your bank to debit your account and (B) your bank to debit your account in accordance with the instructions
from CIPD
As part of your rights, you are entitled to a refund from your bank under the terms and conditions of your agreement with your bank.
A refund must be claimed within 8 weeks starting from the date on which your account was debited. *Please complete all the fields marked*.*

Your name
* Name of the debtor(s) 1

Your address
* Street name and number 2
* Postal code 3
* City 4
* Country 5

Your account number
* Account number – IBAN 6
* SWIFT BIC 7

Creditor's name
* C I P D 8
Creditor name

* G B 1 3 Z Z Z S D D L O Y D 0 0 0 0 0 0 C I P D 9
Creditor identifier

Creditor's address
* 1 5 1 T H E B R O A D W A Y W I M B L E D O N 10
Street name and number

* S W 1 9 1 J Q 11
Postal code
* L O N D O N 12
City
* U n i t e d K i n g d o m 13
Country
* L O Y D G B 2 L X X X 14
Creditor SWIFT BIC

Type of payment
Recurrent payment x One-off payment ☐ 15

City or town in which you are signing
* Location 16

Date
* D D M M Y Y Y Y

Signature(s)

Please sign here
*

Note: Your rights regarding the above mandate are explained in a statement that you can obtain from your bank.

Please return to:
j.sawyer@cipd.co.uk
Postal forms will be not be processed this year.

Creditor's use only

Details regarding the underlying relationship between the Creditor and the Debtor – for information purposes only.

Debtor indentification code 17

For business users: write any code number here which you wish to have quoted by your bank.

Person on whose behalf payment is made 18

Name of the Debtor Reference Party: If you are making a payment in respect of an arrangement between the Creditor and another person (e.g. where you are paying the other person's bill) please write the other person's name here. If you are paying on your own behalf, leave blank.

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Identification code of the Debtor Reference Party

Party on whose behalf the Creditor collects the payment 20

Name of the Creditor Reference Party: Creditor must complete this section if collecting payment on behalf of another party.

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Identification code of the Creditor Reference Party

In respect of the contract 22

Identification number of the underlying contract

23

Description of contract